

**LICENSE AGREEMENT FOR THE USE OF  
GIRL GUIDES OF CANADA – GUIDES DU CANADA  
FACILITIES**

**Tangletrees Camp Application**

**1. The Licensor**

Girl Guides of Canada – Guides du Canada as represented by:  
Edmonton Area Girl Guides

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(The local district or area having supervision of the facility – hereinafter referred to as the “Supervising Party”)

Contact Person: Facilities- Bev Wilson Bookings-Courtney Dininio  
Maintenance-Tim & Debbie Swanson

Address: 3<sup>rd</sup> Floor – 11055-107 Street NW  
Edmonton, AB T5H 2Z6

Telephone(s): EDM Area Guide Office (780) 451-2263 Tim Swanson: (780) 387-5771

**2. The Licensee**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone(s): \_\_\_\_\_

**3. The Facility to be Licensed**

Silver Birch  Wild Rose  Fir  Willow   
Aspen House  Redwood House  Poplar Wing  Spruce Wing

Contact Person: \_\_\_\_\_

Address: Tangletrees – 92 Silver Beach Road, Mulhurst Bay, Alberta

Legal Description-SW ¼-11-47-28-W4M GPS-99704-80099

Telephone(s): Lodge (both sides) 780-389-2118 Redwood/Aspen (780) 389-4174

Email Address: \_\_\_\_\_

If only a part of the facility is to be used, identify that part. (Building(s), site name (s), or site number(s). The part identified below, or, should no part be identified below, the whole facility, will be referred to hereinafter as the “Facility”.)

\_\_\_\_\_  
\_\_\_\_\_

#### 4. Facility Emergency Contact Information

Supervising Party (Licensor)

Emergency Contact Name: Tim & Debbie Swanson

Telephone(s): 780-387-5771

911 Emergency Service Available: YES NO

Emergency Locator#, if applicable: \_\_\_\_\_

Other emergency services and telephone numbers (if 911 not available); for example:  
ambulance, fire, parking ranger, etc.

Enter Service Here: \_\_\_\_\_

Enter Service Here: \_\_\_\_\_

Enter Service Here: \_\_\_\_\_

Directions to Facility: See Schedule ‘E’

Landmarks: \_\_\_\_\_

**5. The activity or event which will take place at the Facility**

Group Leader(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone(s): \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Purpose for using the Facility: \_\_\_\_\_  
Estimated number of people  
in attendance \_\_\_\_\_

Final number of people in attendance to be provided to the Supervising Party no less than 5 days after the Licensee's last day of occupation of the Facility.

Is alcohol being consumed?    YES    NO  
(Provide a copy of the Special Occasion License – <http://aglc.ca/licenses/specialevents.asp>)

**6. Date and Time of License (Check-In time is 3PM, Check-out time is 2PM)**

Commencing:	Arriving:
_____	_____
DD    MM    YYYY	Time          a.m.          p.m.
Terminating:	Arriving:
_____	_____
DD    MM    YYYY	Time          a.m.          p.m.

## **7. Fee – See Schedule ‘A’ attached**

A non-refundable booking fee (the Booking Fee) in the amount of \$TBD based on site is due at the time of applying to use the facility. A Damage Deposit of \$500.00 must be submitted no more than 2 weeks prior to occupation of the Facility.

The Licensee will pay a fee of \$\_\_\_\_\_ (the ‘Total Fee’) to the Supervising Party.

## **8. Provisions for Liability Insurance & Waivers**

Proof of Liability Insurance Coverage (the ‘Certificate of Insurance’) is to be presented to the Supervising Party no less than one week prior to occupation of the Facility and must contain the following clauses:

- **Girl Guides of Canada – Guides du Canada listed as ‘Additional Insured’**
- **Cross Liability Clause**
- **30 Day Notice of Cancellation**
- **Limit of Liability as follows:**
  - a) If the facility is to be used for a family function and no alcohol is to be consumed at the Facility, the Limit of Liability must be a minimum of \$500,000.
  - b) If the facility is to be used for a corporate or organizational function and no alcohol is to be consumed at the Facility, the Limit of Liability must be a minimum of \$2,000,000.
  - c) If the consumption of alcohol is allowed at the Facility, the Limit of Liability must be a minimum of \$5,000,000 and the policy must include a Host Liquor Liability Endorsement.
  - d) The use of Girl Guide watercraft and related equipment is strictly prohibited unless the Licensor gives their express permission to use the equipment and each individual participant executes and delivers to the Licensor at least 24 hours prior to the Licensee’s initial occupation of the Facility, a ‘Canoe and Equipment Rental Release & Waiver Agreement’.

## **9. Grant of License**

The Licensor, acting through the Supervising Party, hereby grants a license to the Licensee to use the Facility for the Term in consideration of the payment by the Licensee to the Supervising Party of the Total Fee and in consideration of the presentation by the Licensee to the

Supervising Party of the Certificate of Insurance, and all other documentation required by this Agreement.

## **10. Further Provision of the License**

The Licensee agrees with the Licensor, acting through the Supervising Party:

- a) To protect, defend, indemnify and save harmless Girl Guides of Canada – Guides du Canada, its councils, groups, agents, servants, employees, officers, and directors from all damages, claims, actions, suits or demands arising from or out of this License and the use of the Facility or equipment by the Licensee, its members, invitees or persons authorized or sponsored by the Licensee.
- b) To use the Facility and any equipment for which express permission has been provided to the Licensee by the Licensor only on the day or days at the time or times mentioned on the face hereof and only in a manner which will not interfere with Girl Guides of Canada – Guides du Canada activities. The Licensee will deliver to the Licensor at least 24 hours prior to the Licensee's initial occupation of the Facility a detailed itinerary of their intended activities throughout the duration of the License.
- c) That alcohol will not be taken into or consumed at the Facility, except in accordance with the provisions of the Liquor Control and Licensing Act (RSBC) and the regulations thereto and any other Statute, Regulations or By-law thereto pertaining, as amended from time to time. The Licensee accepts full responsibility for determining the specific requirements and for ensuring that all required documentation is completed and delivered to the Supervising Party at least 24 hours prior to the Licensee's initial occupation of the Facility. The Licensee must strictly adhere to the requirements of the Liquor Control and Licensing Act.
- d) To provide at all times supervision for persons participating in any activity carried on or sponsored by the Licensee, including all waterfront activities, which must be supervised by appropriately certified lifeguards.
- e) To see that the Group Leader (or Group Leaders) of the Licensee:
  - i. Is at the Facility from the commencement of occupation by the Licensee;
  - ii. Is the last person to leave the Facility;
  - iii. Checks to see that exit doors are closed and locked, all lights are turned off and all thermostats are properly adjusted;
  - iv. Check that all washrooms and the Facility general is in clean and proper condition;
  - v. Prevent any furniture, chairs or benches from being dragged across floors or damaging walls;
  - vi. Ensures all necessary lights, including outside lights, are on while the Facility is in use; and

- vii. Reports any damage as soon as possible to Girl Guides of Canada – Guides du Canada.
  
- f) To pay for any damage done by the Licensee, its members or persons sponsored by it to the Facility and equipment in such amount as may be determined by Girl Guides of Canada – Guides du Canada whose assessment of the amount shall be final.
- g) That Girl Guides of Canada – Guides du Canada, or any person authorized by Girl Guides of Canada – Guides du Canada, may inspect the Facility at any time and may stop any activity being carried out at the Facility, which in the opinion of Girl Guides of Canada – Guides du Canada, or such authorized person, may cause damage to the premises or its equipment.
- h) That neither Girl Guides of Canada – Guides du Canada, its employees or servants assume any responsibility for equipment or property lost, stolen or damaged, brought into or left in or on Girl Guides of Canada- Guide du Canada premises, including the Facility, whether by permission or otherwise.
- i) That Girl Guides of Canada – Guides du Canada or any person authorized by Girl Guides of Canada – Guides du Canada reserves the right to terminate this License Agreement if the Facility Rules and Regulations (which may be added by Schedule to this License Agreement) are not adhered to and the Group, Organization or Member of the Group or Organization conducts themselves in a manner which may present unsafe conditions for the Facility, Group, Organization, Members of the Group or Organization or other Occupants or Users of the Facility.
- j) All required permits, release waivers, insurance documentation and payment must be delivered to the Supervising Party at least 24 hours prior to the Licensee's initial occupation of the Facility.

### **11. Assignment**

The Licensee shall not in any circumstances assign or attempt to assign this License Agreement or the balance of the Term thereof then remaining without the prior consent in writing of the Licensors.

### **12. Schedules**

Schedule(s) A, B, C, D, & E attached hereto shall form part of this License Agreement.

### **13. Execution**

The agreement set out above is hereby accepted by the Licensors and the Licensee.

**LICENSOR**



**GIRL GUIDES OF CANADA – GUIDES DU CANADA**

PER: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

For the purpose of this License Agreement, I  
have authority to bind the Licensor

**LICENSEE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

I have read and understand the terms and  
conditions of the rental and agree to abide fully,  
be responsible for the provisions of the rental and  
have authority to bind the Licensee.

## SCHEDULE 'A' FOR TANGLETREES CAMP

### PRICING CHART AND INFORMATION FOR NON-GUIDING GROUPS

#### To confirm your booking you need to pay:

- An administration fee (non-refundable) of \$25, plus GST
- A booking fee calculated per night per building/site requested, plus GST
- A \$500 Damage Deposit, Payable by Cheque or Cash to GGC Edmonton Area

The booking fee which your group initially paid to confirm the camp booking will be applied to the final camp fees calculated following your visit. GST will be adjusted accordingly. Damage deposits are returned to the Licensee after all final camp fees are paid in full.

The **booking fee** is due within **10 days** of requesting a site, and the payment of this fee solidifies your reservation. If the booking fee is not received within the 10 days of the booking request, the site **will be released**. Should another party inquire about the site you have requested before the booking fee is paid, you will be given 24 hours to pay the booking fee, or the site will be released to the other party.

Please note the administration fee is non-refundable and GST is charged on all camp booking, rental and administrative fees (except damage deposits).

#### Your camp will be calculated as follows:

Your camp fees will be calculated by the Edmonton Area office at the applicable per-person/per-night rate, unless that amount calculates to be below the 'minimum fee per night' for the facility which you are using. In this case you will be charged the minimum fee/night. Depending on your occupancy, therefore, you will be invoiced either for the minimum fee per night OR a rate per person per night, not both.

Please note **GST is added** to all administration, booking, and rental fees (except damage deposits). We do not charge GST to non-profit organizations; please ask how you can obtain this exemption.

Within **5 days after your camp**, please contact the office with the **number of campers** attending your event, and we can promptly send you an invoice detailing your final fees. If attendance numbers are not received within the 5 days, an invoice will be issued for the **maximum** capacity of campers for that site.

Final fees are due within **twenty-one days** following your camp. **Any overdue accounts will be assessed a 5% late charge**, and any future bookings will be released.

The flat rate to rent the entire campsite is \$1500.00 per night. The booking fee is 30% of the flat rate fee. The garbage fee for the flat rate is \$150 per 3 day period.

Should you have any questions regarding your billing, please contact Hazel, our camp booking agent, at [Hazel@guidesedmonton.ab.ca](mailto:Hazel@guidesedmonton.ab.ca) or by calling (780) 451-2263.



## SCHEDULE 'B' FOR TANGLETREES CAMP

### FACILITY RULES AND REGULATIONS

**CAMPSITE RULES:**

- All posted rules must be adhered to.
- No Smoking in buildings. Please dispose of butts in cigarette stands at the campsite.
- No pets allowed anywhere on the property.
- Fireworks of all descriptions are banned via bylaw at our Tangletrees sites.
- All provincial/local fire rules are to be adhered to. Check <http://www.albertafirebans.ca> before your camp!
- Only the 'facilities rented' are to be used by your group.
- Gate must be locked from 10:00 pm to 8:00 am. Please coordinate locking of gate with others using site.
- Quiet time is to be observed by all campers from 11:00 pm to 7:00 am.
- Park in designated areas only and not on grass or site areas. Campers must ensure roads are clear for emergency vehicles.
- There is a no smoking rule for all residences and buildings on site. Adults who smoke may do so outside residences/buildings and dispose of the butts in a safe manner. Please do not litter!
- Camps must be maintained in as natural condition as possible. Take only pictures.

<b>Campsite:</b>	<b>Aspen House</b>	<b>Redwood House</b>	<b>Poplar Wing</b>	<b>Spruce Wing</b>	<b>Fir</b>	<b>Silver Birch</b>	<b>Wild Rose</b>	<b>Willow</b>
<b>Administration Fee non-refundable</b>	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
<b>Booking Fee per night</b>	\$32.00	\$60.00	\$125.00	\$125.00	\$30.00	\$30.00	\$30.00	\$35.00
<b>Minimum Fee per Night</b>	\$48.00 (4 Campers)	\$196.00 (14 campers)	\$252.00 (18 campers)	\$252.00 (18 campers)	\$108.00 (12 campers)	\$108.00 (12 campers)	\$108.00 (12 campers)	\$35.00/ group/day
<b>Rental Rates (Per Person Per Night)</b>	\$12.00	\$14.00	\$14.00	\$14.00	\$9.00	\$9.00	\$9.00	X
<b>Total Building Capacity/Number of Beds</b>	8	26	30	30	36	36	24	X

***Ask us about our camping facilities at Sandy Lake Beach!***

**Rate changes effective January 1, 2018. Prices are subject to change without notice.**

**GST 118938554**

## **SCHEDULE 'C' FOR TANGLETREES CAMP**

### **EMERGENCY RESPONSE PLAN**

**92 Silver Beach Road**  
**Mulhurst Bay, Alberta**  
**Phone (Lodge): 780 389 2117**  
**Phone (Redwood/Aspen): 780 389 4175**

Access to property is located via the Summer Village of Silver Beach

Property includes seven lots (#26-32) in the Summer Village

Balance of property – 32.44 acres located in the County of Wetaskiwin

Legal Description: SW ¼-11-47-28-W4M

GPS reading 99704-80099 (Aspen House)

Ambulance, Fire, RCMP

**911**

(Additional phone numbers posted on site)

EMT Response – 911

Arrival time for EMT's to Pigeon Lake – from Wetaskiwin 22 minutes

Closest hospital is in Wetaskiwin

From Mulhurst Bay, travel east on Hwy 616, turn south onto Hwy 780, which  
hooks up with Hwy 13 East to Wetaskiwin

Follow signs to the Hospital

### SCHEDULE 'C'

#### EMERGENCY PHONE LIST

Ambulance.....  
Fire .....  
RCMP (Emergencies Only).....

# 911

#### Police

Pigeon Lake Constable Service 780- 586 -3882  
Thorsby RCMP (24 HR Complaint Line) 780 -789- 3950

#### Hospitals

Wetaskiwin 780- 361- 7100  
Leduc 780 -986- 7711  
Devon 780 -987- 8200

**Poison Centre** 1-800-332-1414

**Fortis Alberta (power outages)** 310-9473

**Atco Gas Ltd** 1-800-511-3447

**Bayview Grocery (Mulhurst)** 780-389-3784

**Maintenance – Tim & Debbie Swanson** 780-940-6851

**Edmonton Area Facilities Advisor – Bev Wilson** 780-886-1012

**You can call the Maintenance person or check the Operations Manual for assistance.**

**Edmonton Area Office** 780-451-2263

**Edmonton Area Commissioner – Heather Monahan** 780-919-1519

**Tangletrees Lodge (Poplar & Spruce Wings)** 780-389-2117

**Redwood and Aspen Houses** 780-389-4175

**Long Distance Phone Calls** –Telephone is provided for emergencies only. You are responsible for long distance calls. Please inform the Edmonton Area Guide Office of any calls you have made. You will be notified of charges when available. Payment is due within 7 days of notification. Edmonton calls are long distance.

## SCHEDULE 'D' FOR TANGLETREES CAMP

### CANOE AND EQUIPMENT RENTAL RELEASE & WAIVER AGREEMENT

**Please Note:** Canoes and life jackets in assorted sizes are available on site. We do not guarantee that paddles and life jackets in all sizes will be available. Equipment cannot be reserved for specific times during your event. An amenable agreement would need to be negotiated between other campers on site for times of equipment use. Snowshoes are also available for use. Canoes are \$10.00 per day per canoe. Snowshoes are \$0.50 per pair per day.

To be signed by the parent or guardian of a minor child or by the participant if they have reached the provincial age of majority.

I (we) fully understand that and acknowledge that the use of a canoe, as any boating equipment, entails some risks and hazards and can result in injury or even death.

In consideration of Girl Guides of Canada, Central Area – Camp Tangletrees agreeing to permit me (or: my daughter/charge, \_\_\_\_\_) to use property and equipment of Girl Guides of Canada, Edmonton Area Tangletrees Camp (hereafter, 'the GGC Equipment') and with full knowledge of the risks and hazards in the use thereof, I hereby agree as follows:

I voluntarily assume all risks or loss, damage or injury that may be sustained by me (or: name of minor) personally or by any other person who may be involved with or affected by my rental, transportation or use of the GGC Equipment (hereafter 'Other Persons'), and/or any loss or damage to my (or: \_\_\_\_\_) property or the property of Other Persons.

On behalf of myself, \_\_\_\_\_, my/our heirs, executors, administrators, assigns and any and all other personal representatives (hereafter, collectively 'the Releasers'), (a) I release Girl Guides of Canada – Guides du Canada, Girl Guides of Canada, Edmonton Area Tangletrees Camp and all of their members, agents, officers, directors, volunteers, employees, independent contractors and any and all other personal representatives (hereafter collectively 'the Releasees') from any and all liability, claims, demands, actions or causes of action which I or any of the Releasers may have in respect of any damage, loss or injury of whatever kind, nature or description that I (or: \_\_\_\_\_) may sustain during or resulting from the rental, transportation, and/or use of the GGC Equipment, and (b) I agree to fully indemnify the Releasees for any and all costs, expenses or other amounts which they or any of them may incur or be required to pay, either by Court order or by voluntary negotiation/settlement, (including among other things any and all amounts in respect of damages, interest, legal fees, cost awards, etc) in relation to any claim, demand, action or cause of action which may be made or asserted against any of the Releasees by any or all of the Other Persons in relation to my (or: \_\_\_\_\_) rental, transportation, and/or use of the GGC Equipment.

We (I) have carefully read this Release & Waiver Agreement, we (I) fully understand same, and we are (I am) freely and voluntarily executing same.

## **SCHEDULE 'E' FOR TANGLETREES CAMP**

### **DIRECTIONS TO THE FACILITY**

- Take the QE2 to the Millet (Secondary 616) turnoff.
- Turn west (right) towards the lake.
- Follow the road west until it stops at a T intersection.
- Turn left (south) onto that secondary road, then watch on your right for 616 to continue west (right). You are going west again.
- Continue until you come to a four-way stop. After stopping, go straight through – you should see the lake straight in front of you.
- Continue down the hill (the speed limit is only 50kmph here) and turn south (left) just before the road bends north to go alongside the lake. There is signage that indicates the Summer Village of Silver Beach.
- You are now on Silver Beach road – we are at #92 on the left hand side.